



ADMINISTRATIVE INSTRUCTION AND REQUIREMENT FOR EMT TRAINING PROVIDERS By National PEC Training Committee (NPTC)

To set up and maintain a consistent standard in training EMT in Singapore, all EMT training providers in Singapore must be accredited by SkillsFuture Singapore (SSG) under the Healthcare Services Act 2020. All EMT trained are to meet the “Scope and Standard of EMT, (2021)” and “Minimum Competencies for EMT (2021)” endorsed by the Medical Services Division, Ministry of Health.

This administrative instruction provides the progress and requirements for all EMT Training Providers in Singapore. Training centre must meet all the requirement stated below:

Training Centre

- Valid accreditation as a SRFAC Training centre on Basic Cardiac Life Support or above; and /or:
- A training centre by Ministry of Education (MOE) / Ministry of Defence (MINDEF)/ Ministry of Home Affair (MHA).

Course Structure

- All EMT TSCs should be included in the curriculum.
- All skills listed in the “Minimum Competencies for EMT (2021)”.
- Total course duration should be 200hrs or more.
- Total duration for administrative matters should be less than 10 hours in total
- The course must have the following 4 components:
 - Theory (minimum 50 hours)
 - Practical (minimum 80 hours)
 - Assessment (minimum 20 hours)
 - Attachment on an Emergency Ambulance accredited by Ministry of Health (MOH). (minimum 24 hours)

Faculty

- A qualified Chief Instructor for each course (See below).
- Assisted by qualified instructor(s) (See below).
- Course faculty are to meet all other requirement stated by SkillsFuture Singapore (SSG).
- Instructor to practical station ratio should not be more than 1: 3
- Each station should not have more than 6 trainees.

Chief Instructor	
Professional	Doctor: Valid practicing license by Singapore Medical Council; or Registered Nurse: Valid practicing license by Singapore Nursing Board; or Paramedic: Valid paramedic re-certification as per Healthcare Service Act.
Experience	At least 5 years of experience in his professional role in pre-hospital care; and At least 3 years of prehospital instructorship (NAEMT / Paramedicine / EMS / EMT courses accredited in Singapore) *For MOE / MHA / MINDEF training institutions, as per institution's policy.

Instructor	
Professional	Doctor: Valid practicing license by Singapore Medical Council; or Registered Nurse: Valid practicing license by Singapore Nursing Board; or Paramedic: Valid re-certification as per Healthcare Service Act.
Experience	At least 3 years of experience in his professional role in pre-hospital emergency care *For MOE / MHA / MINDEF training institutions, as per institution's policy.

Training Equipment

- Full set of ambulance training equipment according to Emergency Ambulance Service (EAS) guideline by Ministry of Health (MOH).
- Manikin with BCLS function (according to SRFAC guideline) with airway insertion or airway task trainer.
- Any other relevant task trainer manikin according to the curriculum.

Other Administration

- Nominal roll of participants is to be submitted to Unit for Prehospital Emergency Care (UPEC), MOH within one month upon completion of the course. Training centre is to obtain participants' written consent in releasing data to UPEC.
- NPTC reserves the right to conduct audits of training provider at any point of time.
- NPTC reserves the right to withdraw the Letter of Support or Letter of Endorsement for the training centre without prior notice.